



HAMILTON
International School

CONDUCT POLICY

Igniting passi♥n, purp🎯se and p🔑tential

Mission

Our mission is to develop caring, lifelong learners and global citizens in a culture of excellence through an international, well-balanced education.

Our Core Values



Definition of Learning

Learning at Hamilton is the purposeful, personalized process we undertake to help us get better to succeed in school and beyond as a lifelong learner.

Document Control Table

Status		Live Shared with whole community
Date Approved		03 June 2024
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To be Reviewed		May 2026
Linked Documents and Policies		MoEHE Code of Ethics Behaviour Policy Safeguarding Policy HR Policies
Version	Date	Comments

Introduction

The Hamilton International School is committed to fostering a safe, respectful, and supportive learning environment for all members of our school community, including students, parents, and staff. This policy outlines the expected standards of conduct based on the Qatar Ministry of Education and Higher Education (MoEHE) Code of Ethics and sets forth the consequences for any breaches.

Scope

This policy applies to all students, parents, and staff of The Hamilton International School and governs their interactions within the school environment, including school premises, school-related events, and any form of communication with school representatives.

Expected Standards of Conduct

All members of the school community are expected to:

- Demonstrate mutual respect, honesty, and integrity in all interactions.
- Adhere to the cultural and social values of Qatar.
- Communicate in a respectful and constructive manner.
- Comply with all school policies, procedures, and regulations.
- Maintain confidentiality and respect privacy when dealing with school matters.
- Foster a safe and inclusive environment free from discrimination, harassment, or bullying.
- Support the school's mission, values, and guiding principles in all engagements.

Specific Expectations by Stakeholders

Staff must:

- Adhere to the ethical and professional standards outlined in the Qatar MoEHE Code of Ethics.
- Treat students, parents, and colleagues with professionalism, respect, and fairness.
- Maintain confidentiality regarding student and school matters.

- Uphold the school's values and policies at all times.
- Avoid conflicts of interest and demonstrate integrity in their professional conduct.

Consequences for Staff Breaches

Any violation of this policy by staff will be addressed in accordance with HR-related policies, including but not limited to verbal and written warnings, performance improvement plans, suspension, or termination, depending on the severity of the breach.

Students must:

- Follow the school's rules and behavior expectations as outlined in the Behaviour Policy.
- Respect teachers, staff, fellow students, and the school environment.
- Engage in learning with dedication and responsibility.
- Abide by the digital and academic integrity policies.

Consequences for Student Breaches

Consequences for student misconduct will be enforced as per the school's Behaviour Policy, which includes but is not limited to verbal warnings, detentions, parental involvement, suspension, or expulsion, depending on the severity of the breach.

Parents must:

- Treat all school staff, students, and fellow parents with respect and courtesy.
- Communicate grievances constructively following the school's Policy.
- Adhere to the school's guidelines regarding appropriate engagement with teachers, staff, and administrators.
- Avoid any form of verbal or physical aggression, defamation, or disruptive behavior towards any member of the school community (students, parents or staff).
- Support their child's learning and the school's efforts to maintain a positive educational environment.

Consequences for Parent Breaches

If a parent fails to adhere to this policy, the school may take the following actions depending on the severity and recurrence of the misconduct:

1. **Verbal or Written Warning** – The school will issue a formal warning regarding the inappropriate behavior.
2. **Restricted Access to School Premises** – Parents may be required to schedule appointments for any school visits and may be denied access to school facilities.
3. **Suspension from School Events** – The parent may be prohibited from attending school events or activities.
4. **Formal Meeting with School Leadership** – A mandatory meeting with school leadership to discuss the breach and future conduct expectations.
5. **Termination of Enrollment Agreement** – In extreme cases of repeated violations or serious breaches, the school reserves the right to terminate the child's enrollment.

By adhering to this Policy of Conduct, we collectively ensure a positive, respectful, and thriving learning environment at The Hamilton International School.